

Job description

Connecticut General Assembly

JOB OPPORTUNITY

Fiscal Analyst

Office of Fiscal Analysis

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Hartford

Hours: Full-Time

Closing Date: Friday, June 2, 2023 by 5pm

General Knowledge:

The Connecticut General Assembly's nonpartisan Office of Fiscal Analysis is seeking a full-time quantitative, fiscal analyst responsible for providing technical and professional support to the state legislature in the formulation and monitoring of state budgets and public policy. Primary responsibilities include: (1) the review and development of legislative proposals impacting appropriations or revenues on assigned topics; and (2) preparing written analyses of the fiscal impacts of legislative proposals. The fiscal analyst serves as the focal point for tracking and analyzing changes to assigned budget accounts throughout the legislative process. It is expected the analyst develops and maintains expertise in assigned policy areas.

Preferred Skills and Ability:

Strong interpersonal and collaboration skills are necessary, along with superior writing and communication abilities, in addition to the following: 1) ease with working quickly under pressure; 2) a high level of computer proficiency, with an emphasis on fluency in Microsoft Excel and Word; and 3) solid analytical skills, including the ability to distill large volumes of data from various sources into

cogent analyses. The capacity to effectively exercise independent judgment is needed to succeed in this position.

The successful candidate's salary would be commensurate with relevant experience or educational achievement. A robust fringe benefits package is included. This is a state position.

Requirements:

Bachelor's degree required. Master's degree in a relevant field such as public administration, public policy or economics is preferred, along with quality experience in fiscal analysis, data analysis and budgeting.

Application Instructions:

Please send resume and cover letter via email to OFAPosition@cga.ct.gov. Applications to be received no later than Friday, June 2, 2023 by 5pm.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

Job Type: Full-time

Schedule: 8 hours shift, with longer hours during certain periods of the legislative session.

Work Remotely: While a partially remote work schedule is currently in place, this is temporary and subject to change at any point.

Job Type: Full-time

Schedule:

- 8 hour shift

Work Location: Hybrid remote in Hartford, CT 06106